



FinCEN Covered Transaction Documentation Checklist



- Completed FinCEN Geographic Targeting Order Information Transmittal Worksheet
- Copy(ies) of grantee entity formation documents.
- Address and EIN of the entity buyer.
- Copy(ies) of all deposited personal, business, cashier's checks, money orders, travelers checks and/or wire transfers.

Person Primarily Responsible for the Entity Buyer(s)*

- Name: _____
- SSN: _____
- Occupation: _____
- Copy of Photo ID

For LLC(s)

- Names, Photo IDs, SSNs and occupations of all beneficial owners of the entity buyer

For Corporation(s), Partnership(s) and all Other Entity Types**

- Name of all beneficial owners of the entity buyer who have a direct or indirect ownership interest of 25% or more

* This is typically the person who signs on behalf of the Entity Buyer(s)

** If formation documents do not indicate a percentage of ownership, or there are no person(s) who have 25% or greater ownership interest, written verification from the Entity Buyer(s) is required